

June 8, 1999

99-08

TO: ALL PHYSICIANS AND DENTISTS

RE: RELEASE OF BENEFICIARY MCP NUMBERS

The Newfoundland Medical Care Commission has implemented a new policy regarding the release of a Beneficiary's MCP number. The new policy requires that a Beneficiary consent to the release of his/her MCP number to a provider or other person.

Requests for release of a Beneficiary's MCP number must be submitted on a form designed for this purpose. The **Request for Release of Beneficiary MCP Number** form (attached) must be signed by the Beneficiary, or the Beneficiary's parent or guardian if the Beneficiary is under the age of 16 years. If the Beneficiary is over age 16, a person holding power of attorney may give consent if the Beneficiary is unable or unwilling to do so. The release form is available from our office or can be printed from MCP's web site at www.gov.nf.ca/mcp/forms.htm.

If the Beneficiary, parent, or guardian is unable or unwilling to consent to the release of the MCP Number, a written explanation of why the consent could not be obtained must be submitted.

The Commission reserves the right to refuse to release a Beneficiary's MCP number.

All requests for release of an MCP number should be directed to:

Senior Clerk
Public Services Division
MCP
P.O. Box 200
St. John's, NF A1C 5J3

Telephone: 758-1565
Facsimile: 758-1694
E-mail: ltaylor@mcp.gov.nf.ca